

LATE FEE SCHEDULE

Fees are payable by journal entry only. Please enter journal entry details in Sunapsis.

Type of Application	Recommended Date for Submission to ISSS	Deadline for Submission to ISSS with No Late Fee	Late Fee Amount
<u>J-1 Request</u>			
Begin New J-1 Program	12 weeks prior to start date	6 weeks prior to start date	\$100
Extension of J-1 Program	4 weeks prior to start date	2 weeks prior to start date	\$100
Transfer of J-1 Program from Another Institution to Rutgers	6 weeks prior to start date	2 weeks prior to start date	\$100
<u>H-1B Petition</u>			
<i>Change of Status</i> – Beneficiary is in the U.S. in another nonimmigrant status and will change to H-1B status	<u>With Premium Processing:</u> 11 weeks prior to start date	<u>With Premium Processing:</u> 9 weeks prior to start date	\$200
	<u>Without Premium Processing:</u> 6 months prior to start date	<u>Without Premium Processing:</u> 4 months prior to start date	
<i>Initial Petition</i> – Beneficiary is outside of the U.S.	<u>With Premium Processing:</u> 4 months prior to start date	<u>With Premium Processing:</u> 13 weeks prior to start date	\$200
	<u>Without Premium Processing:</u> 6 months prior to start date	<u>Without Premium Processing:</u> 5 months prior to start date	
<i>Transfer (Change of Employer)</i> – Beneficiary is in H-1B status and transferring to Rutgers from another employer	<u>With Premium Processing:</u> 8 weeks prior to start date	<u>With Premium Processing:</u> 6 weeks prior to start date	\$200
	<u>Without Premium Processing:</u> 10 weeks prior to start date	<u>Without Premium Processing:</u> 8 weeks prior to start date	
<i>Extension</i> – Beneficiary is currently in H-1B status as a Rutgers employee	<u>With Premium Processing:</u> 8 weeks prior to start date	<u>With Premium Processing:</u> 6 weeks prior to start date	\$200
	<u>Without Premium Processing:</u> 10 weeks prior to start date	<u>Without Premium Processing:</u> 8 weeks prior to start date	
<u>Permanent Residence</u>			
I-140 EB-1 Outstanding Professor / Researcher	2 years prior to 5-year H-1B mark	6 months prior to 5-year H-1B mark	\$350
I-140 EB-2 Immigrant Petition	1 month after PERM approval	5 months after PERM approval	\$350

- Deadlines will be honored only if the submitted application or petition is thoroughly and correctly completed, approved / signed wherever necessary by the appropriate individuals, properly documented, and bearing correct filing fees--all as per ISSS instructions that corresponds to that application/petition type.
- As government processing times vary, ISSS cannot guarantee that applications and petitions submitted will result in timely approvals by the appropriate government agencies. ISSS guarantees only that we will turn the application around within the following time frames:
 - J-1 Requests: 2 weeks | H-1B Requests: 4 Weeks | I-140 EB-2: 4 Weeks | I-140 Outstanding Professor/Researcher: 3 Months
- ISSS reserves the right to refuse a late application altogether (even with late fee payment) based on ISSS backlog at the time of submission and/or if prospects for a timely government approval are nonexistent.
- For an initial DS-2019 request being submitted with a late fee, ISSS may recommend a later DS-2019 start date than the date requested by the host department if the department’s requested start date is unrealistic. In such cases, departments that choose NOT to follow ISSS’ recommendation to amend the start date will later be charged an **additional \$40 fee** if it should turn out after all that ISSS has to amend the start date in SEVIS in order to keep the scholar’s record from being auto-inactivated by SEVIS.