**Rutgers Global International Travel Grant Application Form**

**FALL 2018 DEADLINE: September 24, 2018**

**SPRING 2019 DEADLINE: December 21, 2018**

**Applicant Information**

|  |  |
| --- | --- |
| Name |  |
| Position/Title |  |
| Dept./Unit |  |
| School |  |
| Campus |  |
| Email |  |
| Phone |  |

**International Trip Information**

|  |  |
| --- | --- |
| Destination(s) |  |
| Dates of travel |  |
| Purpose for travel |  |

**Budget**

|  |  |
| --- | --- |
| Total budget for trip |  |
| Estimate of each projected expense (*feel free to attach a budget worksheet if necessary*) |  |
| Total amount requested from Rutgers Global (*not to exceed $750*) |  |

**Cost-Share**

|  |  |
| --- | --- |
| External Grants |  |
| Chair Discretionary Funding |  |
| Dean Discretionary Funding |  |
| Research Account |  |
| Other Sources (please identify) |  |

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**Please describe below (in 500 words or less) if, and how, the proposed travel will:**

* provide a positive and long-term impact for Rutgers;
* connect with the strategic goals of your department/school/unit; and/or
* include involvement by one or more of Rutgers’ international partners

|  |
| --- |
|  |

**Signatures**

|  |  |
| --- | --- |
| Department Chair or Unit Director Name |  |
| Signature and Date |  |

*The undersigned understand that funding is contingent on the submission of a Trip Report within 60 days of the proposed travel. Funding may be revoked if the Trip Report is not submitted on time*.

|  |  |
| --- | --- |
| Applicant Name |  |
| Signature and Date |  |