**Rutgers Global International Travel Grant**

**Application Form**

**FALL 2018 DEADLINE: September 24, 2018**

**SPRING 2019 DEADLINE: December 21, 2018**

**Applicant information:**

|  |  |
| --- | --- |
| Name |  |
| Position/Title |  |
| Department/School/Unit |  |
| Email |  |
| Phone |  |

**International trip information:**

|  |  |
| --- | --- |
| Destination(s) |  |
| Dates of travel |  |
| Purpose for travel |  |

**Budget:**

|  |  |
| --- | --- |
| Total budget for trip | $ |
| Estimate of each projected expense:  *(feel free to attach a budget worksheet if necessary* |  |
| Total amount requested from Rutgers Global *(not to exceed $1000)* | $ |

**Cost-Share:**

|  |  |
| --- | --- |
| External Grants: | $ |
| Chair Discretionary Funding: | $ |
| Dean Discretionary Funding: | $ |
| Research Account: | $ |
| Other Sources (please identify): | $ |

**Please describe below (in 500 words or less) if, and how, the proposed travel will:**

* provide a positive and long-term impact for Rutgers;
* link to the strategic goals of your department/school/unit; and/or
* include involvement by one or more of Rutgers’ international partners

|  |
| --- |
|  |

**Signatures:**

|  |  |
| --- | --- |
| Department Chair or Unit Director Name |  |
| Signature and Date |  |

*The undersigned understands that funding is contingent on the submission of a Trip Report within 60 days of the proposed travel. Funding may be revoked if the Trip Report is not submitted on time.*

|  |  |
| --- | --- |
| Applicant Name |  |
| Signature and Date |  |