

Express Your Global Self Padlet Instructions:

1. Click on: <https://go.rutgers.edu/iirsensw>
2. You can upload a variety of items of various formats such as files from your computer, Google searches, images, videos, audio recordings, web URLs, locations, doodles, etc.

To pick and **Upload** a file from your computer:

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click the  (**Upload** icon) and upload your file.

To enter and **Link a URL** to an image, YouTube video, Google Drive, or a blog:

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click the  icon (**Link** icon) and enter your URL. This will link your item.

To **Google search** and upload an image, video, GIF, audio recording or any material from the web:

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click  icon (**Google** icon) which will allow you to search and upload the image, video, GIF, audio recording or any material you want to upload from the web.

To upload your **photo in real-time** (Padlet requires permission to access your camera to take a photo. Switch it on in your System Preferences/Settings):

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click the  icon (**Snap** icon) and it will take you to a photo booth which will allow you to take a picture and upload it on padlet in real-time.

To **capture a video from your camera** and **upload the video in real-time** (Padlet requires permission to access your camera and microphone to record videos. Switch it on in your System Preferences/Settings):

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click on ... icon for more options to upload.
5. You will be able to see options such as Upload, Link, Google, Snap, Film, Voice, Screen, Draw, Place, and Padlet.
6. Click the **Film** option. It will allow you to create a video in real-time and upload it.

To record audio from your microphone and upload a real-time audio recording (Padlet requires permission to access your microphone to record audio. Switch it on in your System Preferences/Settings):

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click on ... icon for more options to upload.
5. You will be able to see options such as Upload, Link, Google, Snap, Film, Voice, Screen, Draw, Place, and Padlet.
6. Click the **Voice** option. It will allow you to create a real-time audio recording and upload it.

To draw a doodle on an onscreen canvas and upload it:

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click on ... icon for more options to upload.
5. You will be able to see options such as Upload, Link, Google, Snap, Film, Voice, Screen, Draw, Place, and Padlet.
6. Click the **Draw** option. It will allow you to draw a doodle. Once you have drawn the doodle to your satisfaction, click Save and it will upload to padlet.

To add and save a specific location accurately to the street address (Pro Tip: Tick the show pin option to show the exact location):

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click on ... icon for more options to upload.
5. You will be able to see options such as Upload, Link, Google, Snap, Film, Voice, Screen, Draw, Place, and Padlet.
6. Click the **Place** option. It will allow you to add and save a specific location accurately to the street address to padlet.

To link one of your other padlet/s:

1. Scroll down to the bottom right of the page and click the  icon.
2. You should see an anonymous post with a blank Title and a blank ‘Write something’ section (you can add a Title to your post depending on the content of the post and also write something to describe it)
3. At the bottom of the post you will see options such as , , , , ...
4. Click on ... icon for more options to upload.
5. You will be able to see options such as Upload, Link, Google, Snap, Film, Voice, Screen, Draw, Place, and Padlet.
6. Click the **Padlet** option and it will allow you link it to your other padlet/s if you have.

General instructions:

- After you have uploaded the material that you want, add a title and write something fun depending on the content of the material uploaded.
- If you are not happy with the material you have uploaded, you can delete the post by clicking on the  option and delete it.
- Follow the steps mentioned above to upload the material you like.

Note: You do not need to create an account or log in to upload a post on our padlet. You can if you want to, though it is not mandatory. However, we highly recommend you mention your name (it could be your first name, last name or initials. It is up to you how you want to represent yourself).

Have fun and express your best global self!