



Rutgers Global – International Student and Scholar Services

New Brunswick
180 College Avenue
New Brunswick, NJ 08901-8537
globalservices.rutgers.edu
globalservices@global.rutgers.edu
Ph: 848-932-7015 Fax: 732-932-7992

Newark
65 Bergen Street, GA-72
Newark, NJ 07107
rbhs.rutgers.edu/internationalservices
ois@global.rutgers.edu
Ph: 973-972-6138 Fax: 973-972-8260

Transmittal Form for Permanent Residency (Green Card) Processing Fee

This form must be completed by the sponsoring unit and attached to each application. Please refer to the Rutgers Visa Processing Fee Schedule for your specific type of application.

- Name of Foreign National for Whom the Application/Petition is Being Filed

(Last) (First)

- Hiring Unit/Campus

- Contact in Hiring Unit (Name)

(Campus Phone number) (E-mail)

Green Card
\$2500.00

Late Fee
\$350

FEE PAYMENT INSTRUCTIONS:

Enter a journal entry into RIAS to transfer the appropriate funds to account #900-1955-5091-2110-100-5220-74110. Then complete ALL information in the box below and attach this form to your application request before submitting it to the Center for Global Services.

Form box containing fields for Total amount transferred via journal entry, Date Transferred, and JE Number.

Office Use Only – Green Card Fee Payment OK