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**From:** Asenath Dande

**Sent:** Monday, September 18, 2017 7:26 PM

**To:** Asenath Dande <[adande@global.rutgers.edu](mailto:adande@global.rutgers.edu)>

**Subject:** FALL 2017 WORKSHOPS ON HIRING FOREIGN NATIONALS (9/18/2017)

Dear All:

We have one item in today's message.

## **Fall 2017 Workshops announcement**

It's that time of year again when the Center for Global Services (CGS) brings to you its annual fall workshops on Hiring Foreign Nationals at Rutgers. Attached please find complete descriptions of the three core competency workshops we are offering on the following dates: October 11, 17, and 19. We continue to team up with Rutgers Export Control Office on delivering the H-1B workshop. In addition, given the current complexities of the visa process on the Federal Government side and the additional scrutiny we are currently experiencing with the H-1B and green card applications, it is important that departmental staff handling visa paperwork attend to learn new information or to get a refresher. Also, as you know, we give the permanent residence workshop only once a year in Fall, to coincide with the faculty hiring season, therefore don't miss out on this opportunity to learn or sharpen your skills on processing University sponsored legal permanent residency applications for tenure-track faculty.

The workshops have been posted on the Human Resources (HR) website for nearly three months and are accessible via "Your Personal and Professional Development" link at <https://hrservices.rutgers.edu/crs/>. Choose "Human Resources Development" category from the HR list. The dropdown menu will list all workshops being offered and from here you can select the relevant workshops listed as **Hiring Foreign Nationals: Parts 1 of 3, 2 of 3 or 3 of 3** in order to register. Since space at these workshops is limited to only 40 people per session, registration will be on a first-come-first-serve basis. Coffee and pastries will be served.

**Attention:** Please pass the attached workshop announcement to anyone in your Department, Center or Institute who is responsible for submitting visa requests to our Center, but who might not yet be on our contact list. Anyone in the university community in this role is welcome to send a request for subscription to Gina Antonatos at [gantonatos@global.rutgers.edu](mailto:gantonatos@global.rutgers.edu) in order to be added.

We look forward to seeing you all at the upcoming workshops!

Please let me know if you have any questions.

Thank you!

Asenath Dande

Associate Director for International Faculty and Scholar Services

Rutgers Global – International Faculty and Student Services

Rutgers, The State University of New Jersey

335 George Street, 3<sup>rd</sup> Floor, Suite 3600

New Brunswick, NJ 08901

p. 732-235-8299 f. 732-932-7992

[adande@global.rutgers.edu](mailto:adande@global.rutgers.edu)

global.rutgers.edu