SPRING 2018 – SESSION I

WORKSHOPS ON HIRING FOREIGN NATIONALS

**Hiring Foreign Nationals: Basic Concepts (Part I of IV)**
This first of four workshops will cover basic immigration-related concepts.

**Instructors:**
Carlo Santoro, International Faculty/Scholar Adviser
Justin Schlossberg, International Faculty/Scholar Adviser

**Location:** ASB II, Community Rooms A & B
**Date:** Tuesday, January 30, 2018
**Time:** 1:00pm – 4:00pm

**Hiring Foreign Nationals: J-1 Introduction (Part II of IV)**
This workshop will introduce participants to rules and procedures related to J-1 exchange visitor sponsorship and other legal statuses compatible with postdoctoral positions and visiting appointments. It will also contain information on health insurance for J visitors and the online DS-2019 request program.

**Instructors:**
Carlo Santoro, International Faculty/Scholar Adviser
Justin Schlossberg, International Faculty/Scholar Adviser
Eirinn Jones, Insurance & Accounting Coordinator
Carissa McCarthy, International Student Adviser

**Location:** ASB II, Community Rooms A & B
**Date:** Thursday February 1, 2018
**Time:** 9:00am – 12:00pm

**Hiring Foreign Nationals: H-1B Workshop (Part III of IV)**
This workshop will concentrate on the H-1B temporary worker visa category. Registrants must have attended Part I (Basic Concepts and J-1 Introduction) within the past two years to be eligible to participate in this workshop. University policies on H-1B sponsorship, Federal regulations affecting H-1B visa sponsorship, the H-1B process, forms, supporting documents, and fees necessary in hiring an H-1B worker will be discussed.

**Instructors:**
Ruimin Zhang, International Faculty/Scholar Adviser
Asenath Dande, Associate Director for Faculty and Scholar Services
Robert Phillips, Export Control Manager

**Location:** ASB II, Community Rooms A & B
**Date:** Thursday February 8, 2018
**Time:** 1:00pm-4:00pm
Hiring Foreign Nationals: Employment-Based Legal Permanent Residence (Green Card) Sponsorship (Part IV of IV)

This third of four workshops will concentrate on University sponsorship for employment-based legal permanent residency, also known as “green card” sponsorship. This workshop will now be offered in fall and spring semesters to meet the departmental and other units’ hiring needs. Registrants must have attended Part I (Basic Concepts), Part II (J-1 Introduction) and Part III (H-1B) workshops within the past two years to be eligible to participate in this class. We will cover detailed information and procedures on each of the two paths Rutgers uses for permanent residency sponsorship. We will also discuss various ways foreign nationals can gain legal permanent residency status without University sponsorship.

Instructors:
Asenath Dande, Associate Director for Faculty and Scholar Services
Carlo Santoro, International Faculty and Scholar Adviser
Location: Liberty Plaza Training Room A/B
Date: Tuesday, February 13, 2018
Time: 1:00pm-4:00pm