

Rutgers Global Travel Grant Budget Template

Applicant information:

Name: Click or tap here to enter text.

Department: Click or tap here to enter text.

Email: Click or tap here to enter text.

Travel dates: Start date Click or tap to enter a date. End date Click or tap to enter a date.

Destination: Click or tap here to enter text.

Amount requested from the Rutgers Global Travel Fund: \$Click or tap here to enter text.

Budget Outline – estimate the total amount of the travel costs here:

Budget Item	Cost (USD)
Airfare/Other transportation (specify) Click or tap here to enter text.	\$Click or tap here to enter text.
Accommodation/Hotel	\$Click or tap here to enter text.
Registration	\$Click or tap here to enter text.
Per diem (specify) Click or tap here to enter text.	\$Click or tap here to enter text.
Other costs (specify) Click or tap here to enter text.	\$Click or tap here to enter text.
Total estimated cost of trip	\$Click or tap here to enter text.

Other financial support – list other sources of funding that will be used to fund this travel.

Please indicate as applicable:

Department/School funds	\$Click or tap here to enter text.
Research grant funds	\$Click or tap here to enter text.
Other travel grant funds	\$Click or tap here to enter text.
Other (specify source, including personal funds) Click or tap here to enter text.	\$Click or tap here to enter text.