New Jersey Global Connections Grants
DEADLINE: November 19, 2014

Purpose
The New Jersey Global Connections Grants support the development of sustainable programs and partnerships with the potential to catalyze New Jersey’s cultural, economic, and social vitality through connections with local international and diaspora communities or related government or non-governmental organizations that have a clear international dimension in their mission. The proposed programs and partnerships should advance Rutgers’ overall internationalization efforts by supporting the international strategic plan outlined by GAIA.

The proposed partnerships should connect local and global communities with the faculty and students of Rutgers whether through engagement with local diaspora communities and organizations or related government or internationally-focused NGOs and businesses. They should provide ways for faculty and students to interact directly with these local and/or global communities and thus advance research, internship, or experiential learning opportunities for students. Proposals should demonstrate the positive impact of the partnership on the diaspora community as well as on the Rutgers’ community and suggest how such a partnership could be sustained for a longer period of time.

Examples of successful proposals for the New Jersey Global Connections Grant might include projects such as:
- Exposing students to the business practices of internationally focused NJ companies;
- Providing internships at NGOs doing international relief work;
- Connecting students to local diaspora communities through language exchanges, the arts, health outreach, community development etc.

Approximately eight grants of up to $5,000 will be made. Funds will be available for two years and must be used by December 31, 2016.

Application and Submission

Requirements
1. All full-time faculty with Rutgers appointments that continue at least through December 2016 are eligible to apply, and proposals may be in any field.
2. Proposals may be individual – submitted by a faculty member – or institutional – submitted by programs, institutes, centers, departments, schools, etc.
3. Proposals should have a strong international component connecting Rutgers faculty and students with local and/or global communities.
4. If considering development of new student-focused programs, please consult the Center for Global Education as well as graduate or undergraduate chair/director and secure their support.

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1 Tenured, tenure-track, clinical, or NTT faculty.
Proposals Should Include
1. Application cover sheet and a one-paragraph summary/abstract of the proposed research (150 words maximum).
2. Brief description of the proposed partnership. The proposal should not be longer than three pages in length. The project description should include a list of proposed activities and a project timetable.
3. Detailed budget (see Excel budget sheet) and budget narrative. Please see the attached budget guidelines for details regarding expenditures that may and may not be charged to the grant.

Final Reports
Recipients will be required to complete a final report by April 1, 2017. Reports should be no longer than five pages and should contain clear statements about accomplishments and future prospects for the continuation of the partnerships, including any significant outcomes that are directly or indirectly related to grant activities. Final budget reports must be submitted along with a budget narrative that details how the grant funds were used.

Deadline
Proposals are due to the Office of the Vice President for International and Global Affairs by 5:00 PM on Wednesday, November 19, 2014. Electronic submissions are required and should be sent to gaiagrants@gaiacenters.rutgers.edu. Save your file as Name_GlobalConnections (i.e. JohnSmith_GlobalConnections). Please indicate “New Jersey Global Connections Grants” in the subject line. Awards are expected to be announced by February 1, 2015 and may begin immediately thereafter.

Evaluation Criteria
The Proposal Review Committee will evaluate and rank all proposals. In selecting proposals to be funded, priority will be given to proposals that will:

- Demonstrate strong commitment to building sustainable partnerships with local communities;
- Create new and innovative ways for the Rutgers community to engage with local communities;
- Show clear connections to the GAIA Centers Strategic Plan;
- Have the support of the respective academic program and the school/departmental leadership.

Inquiries
Questions about the program may be directed to Dr. Eugene Murphy, Assistant Vice President for International and Global Affairs, at emurphy@gaiacenters.rutgers.edu (848-932-3060) or Stephanie Perez, at sperez@gaiacenters.rutgers.edu (848-932-3082).
Guidelines for Preparing GAIA Centers International Funding Proposal Budgets

Please adhere to the following guidelines and explanations when preparing your proposal budget:

General Information

1. **Please use the attached Excel budget form when submitting your proposed budget.** In addition, please attach a statement explaining items within your budget.

2. Oversight and budgetary control will reside with your collegiate department or appropriate Dean’s Office. Please consult with these offices when developing your budget proposal. Expenses and costs must comply with all relevant university policies, and state and federal regulations.

3. Budgeted categories must include only one-time costs. GAIA Centers international funds are temporary, and may not be used for permanent on-going costs.

4. Two-year projects are allowable. Please explain which activities and expenses are planned for which year in your project description, or attach a separate budget narrative to the budget form.

5. Funds not spent by the end of the fiscal year will automatically be carried over into the next fiscal year.

When costing out your award, watch for unanticipated or “hidden” costs. For instance, if conferences, workshops, presentations, and other avenues for dissemination of research are planned, consider the costs of visa applications, vaccinations, supplies, postage, mailings, preparation of slides, etc. If you are bringing outside consultants to the university (a valid consultant’s agreement and purchase order are needed from Purchasing), consider the travel and lodging expenses to be incurred. When developing curriculum, consider the costs of films, videos, slides, webinars, videoconferencing, and other curricular materials. These costs should not represent the majority of the proposed budget and should be well justified. No additional support will be available from these resources for any such unanticipated expenses.

6. Recurring costs, such as telephone, rent, or lease costs, should not be charged to the grant. Costs related to repair and maintenance of grounds and buildings, custodial and vehicular supplies, and selected other non-academic expenses are not allowable under the grant. Purchase of equipment, and/or any capital expense, for installation and/or use in a non-Rutgers facility are not supported by this grant. Transfer of Rutgers funds to a non-Rutgers entity/person is not supported by this grant.

6. Hourly payment of certain classes of employee\(^2\) is allowed under the grant. However, faculty, post-doctoral fellow, part-time/temporary, and TA/GA salaries, including summer salaries, may not be charged to the grant. Neither are student aid or student tuition and fee costs allowable. Costs associated with purchase of equipment or software or facilities renovations may not be charged to the grant.

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\(^2\) These may include non-work-study hourly student employees, legacy-Rutgers Class 4 casual or seasonal employees, or legacy-UMDNJ temporary full-time or temporary part-time employees. All applicable HR policies and regulations must apply.
# New Jersey Global Connections Grant
## Proposal Cover Sheet

**Proposal Title:**

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**Department Chair or Program Director:**

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**Project Director:**

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**Project Participant(s):**

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**Total Project Request:**

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Please attach a brief description of the partnership (3 pages maximum) and a detailed budget and budget narrative.
In addition, include below a summary/abstract (150 words maximum) of the proposed project/program in non-technical language accessible to a colleague from any other field of study, making it clear why this proposed partnership is important.