



## IMPORTANT INFORMATION for INTERNATIONAL STUDENTS



**MARCH 26, 2024**

**REMINDER: GLACIER TAX PREP AND TAX DEADLINES**

**APPLYING FOR CPT**

**APPLYING FOR OPT**

**FINAL SEMESTER**

**SUMMER TRAVEL**

**UPCOMING PROGRAMS**

**REMINDER: GLACIER TAX PREP AND TAX DEADLINES**

The Glacier Tax Prep software is available on the Rutgers Global – ISSS website at <https://global.rutgers.edu/glacier-tax-prep>

For international students and scholars who have earned income in the United States, Rutgers Global – ISSS offers FREE access to GLACIER Tax Prep — an online federal income tax filing program designed exclusively for international students & scholars who are nonresident aliens for tax purposes in the U.S. for the 2024 calendar year.

If you were present in the US even for 1 day during 2023, then you have tax filing obligations.

**TAX FILING DEADLINES:**

**April 15, 2024 - if you earned income in 2023**

**June 15, 2024 – if you earned no income in 2023**

For more information and for a listing of Glacier Tax Prep Q&A Sessions, please refer to the [February Tax Notice](#).

**APPLYING FOR CPT**

All students applying for Curricular Practical Training (CPT) must complete the Off-Campus Employment Workshop on the [RGlobal portal](#) (under Workshops on the left-hand menu). F-1 students who plan to engage in CPT during the summer break should plan to submit a [CPT application](#) as soon as possible.

Please note that summer CPT must begin after the end of the spring semester, and summer CPT must end before the start of the fall semester. Please refer to the [Academic Calendar](#) for details.

If you have questions about CPT, please take advantage of our Off-Campus Employment Chat Sessions. A calendar of remaining Chat Sessions for the spring semester can be found on our [Practical Training](#) webpage.

CPT Application requests will be processed within approximately 7 business days after the successful and complete submission of an application.

### **APPLYING FOR OPT**

All students applying for post-completion OPT must first complete the Post-Completion OPT Workshop on the [RGlobal portal](#) (under Workshops on the left-hand menu). F-1 students who will be graduating in May and who plan to apply for post-completion OPT should plan to submit an [OPT application](#) as soon as possible.

**Online OPT Application Alert:** Do not submit an OPT application online from outside of the U.S. and/or without a **SIGNED OPT recommendation I-20**. Once you pay the online application fee, the I-765 is considered filed immediately and will result in a denial if you applied from outside the U.S. or without the OPT I-20.

If you have questions about your OPT application, we encourage you to utilize the following resources:

- [Off-Campus Employment Chat Sessions](#): Available twice a month and open for students to drop in and discuss their CPT/OPT questions with an International Student Advisor (ISA)
- [Advising Appointments](#): Note that appointment availability is displayed up to 7 days in advance and no less than 12 hours from the time of booking. If you do not see any available appointments, please check again on the following day for new availability.
- Communicate with our advising team by email ([ISSS-students@global.rutgers.edu](mailto:ISSS-students@global.rutgers.edu))
- In-person workshops:
  - [CPT/OPT 101 – March 28, 2024](#)
  - [Drop-In OPT Q&A – April 11, 2024](#)

### **OPT Processing Timeline**

- Step 1 – Get the new I-20 with the OPT recommendation from ISSS (this can up to approximately 7 business days after the successful and completion of the related RGlobal application).
- Step 2- Apply to USCIS for OPT authorization. This process can take from 2-4 months.

As F-1/J-1 students, it is your responsibility to know the rules and laws governing your legal status, including the regulations regarding off-campus internships or any off-campus

employment. You do not need to wait until you have a job interview to find out what those rules are.

For information about procedures for reporting on-campus jobs, please refer to our [On-Campus Employment](#) webpage. The [On-Campus Employment workshop](#) may also be accessed through the [RGlobal portal](#).

### **FINAL SEMESTER?**

Are you finishing your degree requirements this semester? If so, congratulations! Be sure to review our [Graduating Students](#) page for important guidance on your next steps. Please note that we do not recommend traveling outside the U.S. if you have already completed your degree requirements and plan to re-enter the U.S. in your current status. If you have questions about traveling during your grace period, please visit our [advising services](#) page and consult with an international student advisor.

If you would like to invite any family members to come to the US on a tourist visa for your graduation ceremony, you do not need a letter of invitation from the ISSS. Please visit our [Inviting Relatives Other Than Visa Dependents As Visitors](#) page for more information.

### **SUMMER TRAVEL**

As the spring semester ends, we understand some of you may be considering domestic or international travel. As always, we would like to advise all our students to exercise caution and review the [Travel and Visa Information webpage](#) for further detailed international travel guidance, resources, and tips. The travel signature on the I-20 or DS-2019 is valid for 12 months (6 months for students on OPT) and confirms that the student is in valid legal status and eligible to return to the United States to resume their programs. For more information and recommendations for international travel, visit the ISSS website page on [Preparing for International Travel](#).

Students graduating in May 2024 should also be aware that you must be physically present in the U.S. to apply for work authorization after graduation, called [Optional Practical Training](#). If you are not in the U.S. at the time of submitting your application, you cannot apply for OPT.

If you have any questions or concerns about traveling during the summer recess, please [contact an ISSS adviser](#).

### **UPCOMING PROGRAMS**

**Friendship Friday: Game Night | Friday, March 29 from 4-5 p.m. | Asian American Cultural Center, Livingston Campus**

Join us for some fun and games. Feel free to bring your favorite game to share with others or play one of the many games that we will have on hand.

**Wellness Series: Cultural Fusion, Wellness, Snack & FUN | Friday, April 26 from 1-3 p.m. | Buccleuch Park, 321 Easton Ave, New Brunswick**

This outdoor picnic-style workshop covers wellness challenges and achievements and offers games and snacks. Register at [go.rutgers.edu/wellness2024](https://go.rutgers.edu/wellness2024).

**Let's Talk and Let's Tele Talk | Mondays 1-3 p.m. | Rutgers Global ISSS**

As a Community-Based Counseling Service, CAPS continues to offer Let's Talk in-person or by phone. Conversations with CAPS counselors are private and confidential. In-person or telehealth appointments are available with a CAPS counselor at the ISSS office on Mondays, 1pm-3pm. To schedule an appointment, call 848-932-7884 and choose option 2. For more information, visit [Community-Based Counseling](#).

For other programs and events hosted by Rutgers Global, see our [event calendar](#).

Best wishes,  
Rutgers Global – ISSS

This periodic update from the Rutgers Global – International Student and Scholar Services (ISSS) office provides you with important information regarding your legal status, upcoming programs, and useful resources. Previous updates can be found on our [Email Notices page](#).

These notices are automatically sent to all nonimmigrant students enrolled at Rutgers–New Brunswick and Rutgers–Biomedical and Health Sciences. Most messages, however, apply only to F-1 and J-1 students. We label most messages to facilitate your identification of which messages may apply to you personally. All F-1 and J-1 students on Rutgers' visa sponsorships must know the information provided in these notices and follow reminders and instructions that apply to their own situations.

This is NOT a subscription email list. These notices are sent periodically to an automatically generated list. If you are a permanent resident or citizen of the U.S and should not be receiving these notices, please contact ISSS:

**New Brunswick**

848-932-7015

[iss-students@global.rutgers.edu](mailto:iss-students@global.rutgers.edu)

**RBHS**

973-972-6138

[iss-rbhs@global.rutgers.edu](mailto:iss-rbhs@global.rutgers.edu)